

St. Peter's Episcopal Church / Vestry Minutes, July 23, 2019 - as amended on August 27

Members in attendance: Wyndie Eberle, Bob Gilbert, Debbie Giordan, Kim Ribbens, Ned Smith, John Sobke, Paul Soderberg, Lyndall Stanley, Adrienne Williams, Rev. Hunt Priest.

Also attending: Doug Eberle, Finance Chair, Emilie Miller, Clerk

The meeting was called to order at 5:31 pm.

Hunt began the meeting with a reading of Luke 11:1-13. The selection was read three times – for the first reading, the Vestry was asked to listen for a word or phrase that spoke to them, for the second reading they were asked to relate the word or phrase to their experience and for the third reading they were to find wisdom or good news for Saint Peter's in the reading. Some of the wisdom included a message to do the work, a message of forgiveness and a message of persistence.

John then led a reciting of the Vestry Commitment.

Consent Agenda:

The June minutes were unanimously approved.

The following Finance Committee statements were unanimously accepted:

- South State Bank has approved a Line of Credit account for St. Peter's in the amount of \$250,000. The signature paperwork is being finalized the week of July 21.
- Addressing the 2019 potential deficit and future year's operating budgets: The committee discussed many "revenue enhancement" and expense reduction ideas. One recommended suggestion is more effective communication and coordination among the Finance Committee, the Strategic Planning Committee and the Stewardship Committee, especially as the fall stewardship campaign is being planned.

Church Administration:

Financial

Bob reviewed the Finance Committee report. He reported that St' Peter's had another good month with revenue above budget, but he warned that the end of the positive cash flow is approaching as the outstanding pledge amount is shrinking. In response to a question, Bob stated that continuing to pay the Diocese at the current rate will leave an unpaid balance of approximately \$20,000 at the end of the year which is when that amount will be paid.

Bob asked for approval of the following motion regarding the new green altar linens:

- The Vestry approves the purchase of new green altar set from Davis D'Ambly for the estimated \$5,400 plus potential 10% overrun. This assumes funding of the purchase by the Endowment Committee as a "special one-time project".

Since the Endowment Committee voted earlier to fund the project pending Vestry approval, the motion carried unanimously.

There was a brief discussion of possible endowment funded projects. The treasurer will forward a list to the endowment committee.

Church Mission/Ministry

Hunt gave an overview of the Fall program calendar. There will be a series of workshops on Saturdays, the youth group will continue to work with St. Thomas and there is nothing currently scheduled for younger children. The discussion that followed focused on the need for some family/child program with suggestions centering on a monthly activity.

Hunt also announced that the Endowment Board has \$10,000 available for special projects – these cannot be operating expenses. Various needs were discussed with some thought to what the Strategic Planning will uncover.

Church Property:

Paul Soderberg reported that the painting contract with Certa Pro was completed this past week. This 2-week project involved painting all the eaves around the Sanctuary, 19 large windows, 4 round windows and the steeple base. In addition to the original contract, the company power washed the walkways between the Sanctuary and the Parish Hall, repaired rot in the steeple and the round windows, caulked all South and West side windows, and painted and caulked the eaves on the entire choir room building. All the extra work was accomplished for \$1,479. The only downside was the broken water main where the lift ran over it. Final repairs to the water main will be done this coming week and paid for by the contractor.

Paul also reviewed the final report on air quality from Whitaker Laboratories, Inc. The report is much improved from October of 2018. There are only two areas where readings were slightly elevated – both are in the Southeast corner behind the organ. Additional cleaning in the organ may be required.

Work continues on water intrusion in the Northeast corner. It is clearly tied to the irrigation system and digging is on going to find the leak.

The fire alarms were damaged by a lightening strike but have been repaired.

At the conclusion of Paul's report, John Sobke offered the following resolution:

- The Vestry recognizes Building and Grounds led by Paul Soderberg and his committee consisting of George James, Mark Forssell, Stu Evans, Art Chapple, Phil Turek, John Kleine, Debbie Giordan, and Steve Langston for outstanding performance in executing maintenance and repair projects, restoring a standard of excellence to parish facilities.

The motion was passed unanimously with applause.

Discussion:

Hunt led a brief discussion of the Holy Currencies. He stated that the Strategic Planning Committee is planning two working sessions for the church leaders and vestry to go over the work done to date. The sessions are scheduled for August 24 and September 9. There was a request to delay the second session as a lot of people would be away.

Hunt gave a brief look into the findings stating that the Currency of Relationships has been under stress. Several ideas to bolster this area were discussed.

Closing:

Hunt led the Prayer for St. Peter's and the Keep Watch evening prayer. The meeting adjourned at 7:05pm.

The next Vestry meeting is August 27 at 5:30pm.

Respectfully submitted,

Emilie Miller, Vestry Clerk